



Physicians as Trainers: Effective Supervisor and Mentoring Skills

2010/2011 Dates TBC

For Whom

This one-day workshop identifies the responsibilities of an Educational Supervisor and/or mentor and provides practical guidance on how to support trainees during their educational programmes. The programme will start at 9.00 am and will finish at 4.00 pm. This workshop is open to all trainers and SpRs registered with a post-graduate medical training body.

General Course Outline

The one-day course consists of a series of lectures and a case-based workshop. The lectures will cover the following areas;

- An understanding of the difference between the role of a mentor and supervisor
- What it takes to be an effective supervisor or mentor
- Creating an Effective Learning Environment
- Facilitating trainees to define their Learning Needs and complete a "Learning Plan"
- Assessment & Appraisal of Trainees & the Supervisory Process.

The case-based workshop will examine common problems encountered by supervisors and explore possible solutions.

Course Delivery

The course will begin at 9.00am and finish at 4.00pm.

Venue

The Royal College of Physicians of Ireland, Frederick House, 19 South Frederick St. Dublin 2.

Course Fee

Inclusive of tuition, documentation, morning tea/coffee, lunch and afternoon tea/coffee the fee is €350.00 per person. RCPI Collegiate Members receive a 10% discount and RCPI Collegiate Fellows receive a 20% discount. **Fees are payable to the RCPI in advance of the programme.**

Please note that there is no refund for cancellations received within 10 work days of course commencement.

Please Note:

- It is advisable to book early on the course due to limited availability
- Full attendance on the course is necessary to receive a Certificate of Completion.

This programme has been approved for 5 CME Credits



ROYAL COLLEGE OF PHYSICIANS OF IRELAND

Physicians as Trainers: Effective Supervisor and Mentoring Skills Programme

8.45 – 9.00	Registration and Tea/Coffee
9.00 - 9.15	Introduction to the Workshop
9.15 – 10.00	Being an Effective Supervisor and/or Mentor
10.00 – 10.30	Creating an Effective Learning Environment
10.30 – 10.45	Tea/Coffee
10.45 – 11.15	Establishing Learning Plans
11.15 – 12.45	Understanding the Supervisory Cycle: Session 1
12.45 – 1.45	Lunch
13.45 – 14.30	Understanding the Supervisory Cycle: Session 2
14.30 – 14.45	Tea/Coffee
14.45 – 16.00	Dr. Diarmuid O'Shea, Vice President of Education, RCPI.
16.00	Close



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PLEASE PRINT YOUR DETAILS IN BLOCK CAPITALS

SURNAME: _____ FIRST NAME: _____

TITLE/SPECIALTY: _____

HOSPITAL: _____

HOME ADDRESS: _____

RCPI EMAIL (if applicable): _____ RCPI ID (if applicable) _____

MOBILE NO: _____ PHONE: _____

Dietary Requirements:

Course Fee Non Member	€350	<input type="checkbox"/>
Course Fee Collegiate Member of RCPI (10% Discount)	€315	<input type="checkbox"/>
Course Fee Fellow of RCPI (20% Discount)	€280	<input type="checkbox"/>

CHEQUE/BANK DRAFT MADE OUT TO THE ROYAL COLLEGE OF PHYSICIANS OF IRELAND
OR

VISA MASTERCARD

EXPIRES END OF: /

CARDHOLDER'S NAME: _____

SIGNATURE: _____ DATE: _____

The College is unable to process credit card details for anyone other than the applicant

Please send this registration form with fee to:
The Educational Development Department, Royal College of Physicians of Ireland, Frederick House, 19 South Frederick Street, Dublin 2.
Phone: (01) 863 9700 Fax (01) 672 4707