



Physicians as Trainers: Effective Teaching Skills

For Whom

The Royal College of Physicians of Ireland recognises the important role that Physicians have as educators. This programme has been designed in order to improve the skills of doctors with a teaching role.

The course is available to all trainers and is mandatory for all RCPI Specialist Registrars in Higher Specialist Training. The workshops will have a practical focus emphasising the development and refinement of teaching skills that Doctors can take back to the workplace.

Learning Objectives

At the end of this workshop participants will be able to:

- Plan and organise teaching sessions for large and small groups
- Write objectives for a teaching session
- Recognise some of the advantages and disadvantages of large and small
- Group teaching
- Manage small groups effectively

Content

The programme is interactive, and will include the following topics:

- Objective setting
- Planning a teaching session
- Large group teaching
- Teaching and managing small groups effectively
- Giving effective presentations
- Learning resources to support arranged and on-the-job teaching
- Evaluation of teaching practice

Day 1- Content

- Characteristics of an Effective Teacher
- Principles of Learning Relevant to Medical Education
- Learning Cycle and Styles
- Planning and Running an Effective Teaching

Day 2- Content

- Questioning Skills
- Feedback Skills
- Evaluating your teaching and refining your skills



ROYAL COLLEGE OF PHYSICIANS OF IRELAND

Course Delivery

The course will begin at 9.30 am and finish at 5.00 pm. The course will take place in the Royal College of Physicians of Ireland, Frederick House, 19 South Frederick St. Dublin 2.

Pre-Course Work

To reserve a place on this programme there is a mandatory pre-course evaluation form in which you are required to complete. This pre-course evaluation will enable the College to deliver the course according to the specific training needs of the individual.

Course Directors

The course is jointly organised by The Royal College of Physicians of Ireland and the Institute of Public Administration.

Course Fee

There is no fee for trainees (SpRs) who are registered on the Higher Specialist Training Programme (HST). The programme fee is €350 for RCPI members and fellows who are not part of the HST programme, and the fee is €500 for non RCPI members. Fees are payable to the RCPI in advance.

Please note that there is no refund for cancellations received within ten working days of the course commencement.

Failure to cancel within ten working days of the course commencement will result in a charge of €150.00 to rebook on the on this programme – this applies to Specialist Registrars on the Higher Specialist Training programme only

Please Note:

- It is advisable to book early on the course due to limited availability
- Full attendance on the course is necessary to receive a Certificate of Completion.
- Admission will not be granted to latecomers

Pre-Course Work

Physicians as Trainers: Effective Teaching Skills RCPI

To ensure the Effective Teaching Skills course best meets participant needs, please complete the short questionnaire (*Teaching Encounter Teacher Evaluation Tool, TETET*), and submit with your registration form. **Please return the completed questionnaire with your registration form.**

Teaching Encounter Teacher Evaluation Tool, (TETET)

Name: _____

- 1) **Using the “Teaching Encounter Teacher Evaluation Tool, TETET” below please rate your teaching performance from a recent encounter or session across the following teaching skills.**

Teaching Skills	Very Good	Good	Neither Good Nor Poor	Poor	Very Poor	Not Applicable
Knowledge of the subject						
Organization of the session						
Clarity of presentation/communication						
Selection of appropriate teaching method						
Enthusiasm						
Stimulation of interest of trainees						
Giving clear instructions to trainees						
Clinical Skills						
Verifying trainees Clinical Skills						
Modelling Patient care at the bedside/clinic						
Lecturing Skills						
Citing the literature						
Asking Questions						
Answering Questions						
Giving Feedback						

- 2) **Please specify where the teaching encounter or session took place :**

Ward round

Bed-side

Out-patients

Tutorial room/small group session

Lecture theatre

Other , please specify.....

- (3) **Using the information in question (1) above, please select 3 teaching skills that you would like the course to cover:**

1. _____

2. _____

3. _____

PLEASE SUBMIT THIS EVALUATION WITH YOUR REGISTRATION FORM



ROYAL COLLEGE OF PHYSICIANS OF IRELAND

Physicians as Trainers: Effective Teaching Skills

16th - 17th November 2010 22nd - 23rd March 2011

17th - 18th May 2011

(Please tick the date you wish to attend)

PLEASE PRINT YOUR DETAILS IN BLOCK CAPITALS – ALL FIELDS MUST BE COMPLETED

SURNAME

FIRST NAME

EMAIL @physicians.ie

CONTACT NO.

RCPI ID

ADDRESS

SPECIALTY

HOSPITAL

GRADE: CONSULTANT SPR REGISTRAR OTHER

DIETARY REQUIREMENTS

Course Fee Non RCPI Member	€500	<input type="checkbox"/>
Course Fee RCPI Member/Fellows (Non HST)	€350	<input type="checkbox"/>
Course Fee RCPI HST SpR	No fee	<input type="checkbox"/>

CHEQUE/BANK DRAFT MADE OUT TO THE ROYAL COLLEGE OF PHYSICIANS OF IRELAND OR

VISA MASTERCARD

EXPIRES END OF: /

CARDHOLDER'S NAME:

SIGNATURE: DATE:

The College is unable to process credit card details for anyone other than the applicant

Cancellation Fees

Please note that fees will not be refunded for cancellations received later than 10 working days prior to the programme date. This also applies to no-shows.

Failure to cancel within ten working days of the course commencement will result in a charge of €150.00 to rebook on the on this programme – this applies to Specialist Registrars on the Higher Specialist Training programme only.

Please send this registration form with fee to:

The Educational Development Department, Royal College of Physicians of Ireland, Frederick House, 19 South Frederick Street, Dublin 2.

Phone: (01) 863 9700

Fax (01) 672 4707