



CORE PATHOLOGY SKILLS TRAINING COURSE

Module 2: Human Resources, Financial and Information Management

Friday 5th March 2010

For Whom:

The Core Pathology Skills training course is a new programme which is being introduced for specialist registrars in all pathology disciplines. The course is modularised into 3 modules as follows:

Core Skills 1: Laboratory Organisation

Core Skills 2: Human Resources, Financial and Information Management

Core Skills 3: Pathology Specialities: Organisation and Quality Management

The trainee should complete the three modules during their training programme. One module will be scheduled each term.

Module 2 is limited to 20 participants so early booking is advised.

Learning Objectives

The programme aims to provide the skills for laboratory management.

Content

Module 2 will address the following topics:

- Consultant staffing and HR procedures
- Non-medical Laboratory Staff
- Financial Management
- Health and Safety in Clinical Laboratories
- Laboratory Accreditation and Clinical Audit
- Education and Research in Pathology

Learning Methods

Each module will consist of presentations followed by an exercise using the online resource material and assignments for the workplace.

Course Delivery

The course will begin at 9.00am and will finish at 4pm.

Venue

Royal College of Physicians of Ireland, Frederick House, 19 South Frederick St. Dublin 2.

Course Directors

Dr. G. Boran and Professor DS O'Briain.

Course Fee

There is no fee for attending this course however, as places are limited early registration is necessary.



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Royal College of Physicians, Frederick House

Time	Title	Speaker
8.30	Registration Tea/Coffee	
Session 1:		
Chairs: Dr. Gerard Boran, Consultant Chemical Pathologist Dr. Sean O'Briain, Consultant Histopathologist, St. James's Hospital, Dublin 8.		
9.00 – 9.40	Consultant Staffing and HR procedures	Dr. Niamh O'Connell, <i>Consultant Haematologist, St. James's Hospital - confirmed</i>
9.40 – 10.20	Non-medical laboratory staff	Mr. Kevin O'Connell <i>Laboratory Manager Midwestern regional hospital</i>
10.20 – 10.30	<i>Questions & Answers</i>	
10.30– 11.00	Break	
Session 2:		
11.00 – 11.40	Financial Management Part 1	Dr. John Gibbons <i>Laboratory Manager, St. James's Hospital</i>
11.40 – 12.20	Financial Management Part 2 Case Studies	Dr. John Gibbons <i>Laboratory Manager, St. James's Hospital</i>
12.20 – 12.30	<i>Questions & Answers</i>	
12.30 – 13.30	Lunch	
Session 3:		
13.30 – 14.10	Clinical laboratory informatics	Mr. Frank Clarke <i>Lecturer Clinical Chemistry, Dublin Institute of Technology, Kevin St</i>
14.10 – 14.50	Laboratory accreditation and clinical audit	Dr. Peter Kelly <i>Consultant Histopathologist, Mater Hospital</i>
14.50 – 15.00	Break	
Session 4:		
15.00 – 15.40	Education and research in pathology	Prof. John O'Leary <i>Prof of Pathology TCD and Consultant Histopathologist, Coombe Hospital</i>
15.40 – 15.50	<i>Questions & Answers</i>	
15.40	Close	



ROYAL COLLEGE OF PHYSICIANS OF IRELAND

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SURNAME: _____ FIRST NAME: _____

SPECIALTY: _____

JOB TITLE: _____

HOSPITAL: _____

HOME ADDRESS: _____

RCPI EMAIL _____ RCPI ID No. _____

MOBILE NO: _____ PHONE: _____

Dietary Requirements

This programme is inclusive of your training fee (no fee applies)

**Please be advised that all information relating to this programme will be forwarded to your
@physicians email only.**

Please send this registration form to:

The Educational Development Department, Royal College of Physicians of Ireland, Frederick House,
19 South Frederick Street, Dublin 2.

Phone: (01) 863 9700 Fax (01) 672 4707